# Global Witness Trust Report and Financial Statements 31 December 2014

# Reference and administrative details

# For the period ended 31 December 2014

Company number

05883832

**Charity number** 

1117844

Registered office

Lloyds Chambers
1 Portsoken Street

London

E1 8BT

**Operational address** 

Lloyds Chambers

1 Portsoken Street

London

**E1 8BT** 

**Trustees** 

Jeremy Bristow

Caroline Digby Lorna Mackinnon Chris Mitchell (Chair)

Tony Stevenson (Treasurer)

**Principal Advisers** 

Banker

The Co-operative Bank

6 Olympic Court Montford Street

Salford M5 2QP

Auditor

Chantrey Vellacott DFK LLP

Russell Square House 10-12 Russell Square

London WC1B 5LF

# Report of the trustees

#### For the period ended 31 December 2014

The trustees present their report and the audited financial statements for the 13 month period ended 31 December 2014.

Reference and administrative details set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005 - 2nd edition).

#### Structure, governance & management

The organisation is a charitable company limited by guarantee, incorporated on 21 July 2006 and registered as a charity on 2 February 2007 (no. 1117844 in England & Wales).

The company was established under a memorandum of association which established the objects and powers of the charitable company and is governed under its articles of association.

The trustees who served during the year and up to the date of the report are listed on page 1. The trustees have no beneficial interest in the charity.

Trustees have the power to appoint or to co-opt new members onto the Board. Appointments are ratified in accordance with the charity's memorandum of association. There is a process of induction for new trustees, which includes meetings with staff and the provision of key information.

#### **Public benefit**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities and setting the grant making policy for the year. The charity's activities provide benefit to the public through education in the areas of human rights and environmental protection. In line with the charity's grant making policy, these activities are facilitated through support for the charitable aspects of work undertaken by Global Witness. The results of this work are made available to the public through reports, press releases, briefing documents, videos and audio clips published in various media and online.

#### Risk management

The trustees have examined the major risks that the charity faces and confirm that systems have been established so that the necessary steps can be taken to manage any such risks. All of the charity's income arises from fundraising. The trustees regularly monitor the progress of development and fundraising through the year and are aware of the need for there to be challenging, yet achievable targets.

### Objectives and activities

The objects of Global Witness Trust, as laid out in the memorandum of association, are as follows:

- to advance the education of the public in environmental matters, the preservation and conservation of the natural environment and its sustainable development and the causes and effects of environmental degradation; and
- 2) to carry out or promote research into the maintenance and observance of human rights in places or areas where there may have been an impact on the human rights of the inhabitants of such places and areas as a consequence of environmental damage or change and to publish or otherwise disseminate the useful results of such research.

#### Report of the trustees

# For the period ended 31 December 2014

### Achievements and performance

Global Witness Trust applies for grants to fund activities in line with the objects of the charitable company. During the period the charity attracted grants from Synchronicity Earth, the Samworth Foundation and David and Elaine Potter Foundation amongst others.

#### Grant making policy

The trustees acting as a board have determined that the best way for Global Witness Trust to fulfil its objectives is to support the charitable aspects of investigations and campaigns undertaken by Global Witness, a separate not-for-profit organisation. This decision is reviewed annually, or as and when the trustees consider appropriate. The trustees consider applications for funding from Global Witness in light of the charity's objectives, and each successful application is governed by a separate and specific grant agreement.

#### Financial review

Global Witness Trust raised income of £139,631 in 2013/14, compared to £442,455 in 2012/13. £130,305 (2013: £432,808) was granted to Global Witness as well as a small service charge of £5,083 (2013: £4,841).

#### Reserves policy

The trustees of Global Witness Trust approved a reserves policy in 2010/11 which represents one year's expenditure requirements. The reserves held at 31 December 2014 total £13,563 (2013: £12,416) which exceed this requirement. The trustees believe this is adequate to meet all current needs of the organisation.

#### Plans for the future

Global Witness Trust will continue to raise funds for Global Witness in line with the grant making policy outlined above.

# Statement of responsibilities of the trustees

The trustees (who are also directors of Global Witness Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

# Report of the trustees

#### For the period ended 31 December 2014

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislations in other jurisdictions.

#### Members

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31 December 2014 was 5 (2013: 5). Each of the trustees are members of the charity but this entitles them only to voting rights. Each of the trustees has no beneficial interest in the charity.

#### **Auditors**

Chantrey Vellacott DFK LLP have expressed their willingness to continue as auditor.

#### Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the trustees on 14 April 2015 and signed on their behalf by

Chris Mitchell

Chair of Trustees

#### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GLOBAL WITNESS TRUST

We have audited the financial statements of Global Witness Trust for the 13 month period ended 31 December 2014 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

# Respective responsibilities of trustees and auditor

As explained more fully in the statement of responsibilities of the trustees, the trustees (who are also the directors of the charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the report of the trustees to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

#### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2014 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements.

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GLOBAL WITNESS TRUST

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;

harry Vellacutt ofh w

- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

RICHARD WILLIS (Senior Statutor) Auditor) for and on behalf of CHANTREY VELLACOTT DFK LLP

& May 2015

Chartered Accountants & Statutory Auditor

London, UK

**Global Witness Trust** 

Statement of financial activities (incorporating an income and expenditure account)

For the period ended 31 December 2014

TOTALO POLICA CITAGO O LOCALIDO. 2011					
		Destricted	Linuantriated	2014 Total	2013
	Note	Restricted £	Unrestricted £	£	£
Incoming resources	Note	L	L	£	L
Incoming resources from generated funds					
Voluntary income Investment income	2	40,000 -	99,289 342	139,289 342	442,396 59
Total incoming resources		40,000	99,631	139,631	442,455
Resources expended	3				
Cost of generating funds		-			-
Charitable activities Environmental and human rights research and campaigning		40,000	95,424	135,424	437,709
Governance costs		.0,000			
Governance costs	-	<u>-</u>	3,060	3,060	3,990
Total resources expended		40,000	98,484	138,484	441,699
Net movement in funds, being net income	e for				
the period	4	-	1,147	1,147	756
Total funds brought forward		<u> </u>	12,416	12,416	11,660
Total funds carried forward	8	-	13,563	13,563	12,416
	_				

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. The notes on pages 9 to 11 form an integral part of these financial statements.

#### **Balance sheet**

# 31 December 2014

	31	December 2014	30 November 2013
	Note	£	£
Current assets			
Cash at bank and in hand		66,795	236,747
		66,795	236,747
Liabilities			
Creditors: amounts due within 1 year	6	(53,232)	(224,331)
Net current assets, being net assets	7	13,563	12,416
Funds			
Restricted funds			-
Unrestricted funds			
General funds		13,563	12,416
Total funds	8	13,563	12,416

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Approved by the trustees and authorised for issue on 14 April 2015 and signed on their behalf by:

Chris Mitchell Chair of Trustees

Company Registration Number: 5883832

The notes on pages 9 to 11 form an integral part of these financial statements

#### Notes to the financial statements

#### For the period ended 31 December 2014

#### 1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Charities Act 2011. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005 2nd edition).
- b) Voluntary income is received by way of donations and gifts and is included in full in the statement of financial activities when receivable.
- c) Revenue grants are credited to the statement of financial activities when received or receivable whichever is earlier.
- d) Resources expended are recognised in the period in which they are incurred. Grants payable represent funding transferred to Global Witness and are recognised in line with recognition of the related income. Resources expended include attributable VAT which cannot be recovered.

Support costs are re-allocated to each of the activities on the following basis which is an estimate, based on staff time, of the amount attributable to each activity:

- (i) Environmental and human rights research and campaigning
- (ii) Governance Costs

Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with the constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

- e) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.
- f) Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.
- g) Monetary assets and liabilities in foreign currencies are translated into sterling at the rates of exchange on the balance sheet date. Income and expenditure in foreign currencies are translated into sterling at the rates of exchange on the date of transaction. Gains or losses caused by exchange rate differences are recognised in the Statement of Financial Activities.

#### 2. Voluntary income

M 4			2014	2013
	Restricted	Unrestricted	Total	Total
	£	£	£	£
The Ajahma Charitable Trust	-			50,000
The David and Elaine Potter Foundation	-	45,000	45,000	50,000
Irish Aid		-	-	327,540
Synchronicity Earth	10,000	-	10,000	
Samworth Foundation	30,000	-	30,000	-
Bruederstiftung	-	39,305	39,305	_
Other donations		14,984	14,984	14,856
Total	40.000	99,289	139.289	442,396
	10,000			

# Notes to the financial statements

# For the period ended 31 December 2014

# 3. Charitable expenditure

	Environmental and human rights research and	Governance	Support	2014	2013
	campaigning	costs	costs	Total	Total
	£	£	£	£	£
Grants to Global Witness	130,305	-	-	130,305	432.808
Global Witness management fee 1	-1	- minicip t	5,083	5,083	4,841
Audit fees	- ·	3,060	<u>-</u>	3,060	3,750
Other charges	-		36	36	300
	130,305	3,060	5,119	138,484	441,699
Support costs	5,119		(5,119)	<u> </u>	
Total resources expended	135,424	3,060	-	138,484	441,699

<sup>&</sup>lt;sup>1</sup> Global Witness charges the charity an annual fee based on an estimation of its staff's time spent providing administration services for the charity.

# 4. Net movement in funds for the year

This is stated after charging:	2014	2013
Auditor's remuneration:	r.	L
<ul><li>Audit</li><li>Other services</li></ul>	3,060	3,750 240

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

# 6. Creditors: amounts due within 1 year

	2014	2013
	£	£
Accruals	8,232	7,991
Other creditors	45,000	216,340
	53,232	224,331

**Total** 

# 7. Analysis of net assets between funds

	funds £	funds £	funds £
Current assets Current liabilities		66,795 (53,232)	66,795 (53,232)
Net assets at the end of the year	-	13,563	13,563

Restricted

General

# Notes to the financial statements

# For the period ended 31 December 2014

84	 : E	1	

Movements in funds				
	At 1 Dec 2013 £	Incoming resources £	Outgoing resources £	At 31 Dec 2014 £
Restricted funds Environmental and human rights research and campaigning		40,000	(40,000)	
Total restricted funds		40,000	(40,000)	
Unrestricted funds	12,416	99,631	(98,484)	13,563
Total funds	12,416	139,631	(138,484)	13,563